

**BOARD ACTION LOG 2021-22**Board 14/10/2021  
Agenda Item 01

Action Number	Date	Agenda Item	Action	Evidence of Completion
1	20.10.2020	1.3 - Minutes, actions and matters arising	The Head of Communications, working with the Equality, Diversity and Inclusion Lead and Members Office, to agree language that is applied consistently across corporate documents, including minutes.	The Head of Communications confirmed options for building Cafcass' own guidance has been explored by the Equality, Diversity and Inclusion Lead. The preference is to draw on guidance already in circulation in the sector but to ensure it meets the unique needs of Cafcass; these will now be presented to the Family Justice Young People's Board, diversity champions and staff networks for feedback and further input, to be presented to Corporate Management Team for consideration and approval in November.